

CYPRUS PUBLIC TRANSPORT PRE- PROFESSIONAL INTERNSHIP PLAN AT CYPRUS PUBLIC TRANSPORT FOR LEGAL

Description

Paid internship program in Cyprus by which university students will perform assigned functions of the Legal department in our company in Cyprus. The plan provides the knowledge and tools necessary for the university student to begin their working experience.

Requirements

To qualify for these internships, the candidate must:

- Be a student of a legal university degree or have recently finished it.
- Have an upper-intermediate/advanced level of English.

Key Duties and Responsibilities

Successful candidates joining the Legal department will have different duties and responsibilities including, but not limited to:

- Assist with drafting of legal documents and or agreements Controlling issues and promoting improvements.
- Assist with the review of agreements and or other legal documents.
- Assist in the implementation of new procedures.
- Assist in preparing reports.
- Provide general support to the legal department.
- Assist with compliance reports.
- Assist with the preparation of policies.

Development of practices

Starting date: between 01/06/2023 – 31/08/2023 according to the participants' availability.

The internships will last between one to three months during the summer months, with days of 40 hours per week.

Those selected will have a mentor who will follow their evolution. In this way, the student will be able to improve their communicative and intercultural skills, acquire non-technical skills that are appreciated in the labor market and develop a more

entrepreneurial mentality.

Financial endowment

Those who participate in the program will have as funding:

- Free public transport
- Monthly Salary 300€

Those who wish to participate must send their CV to the email

hr@publictransport.com.cy to be considered for the program. Applications close on 30/05/2023.